



Stamford American
INTERNATIONAL SCHOOL

JOB DESCRIPTION

Cognita Schools are committed to safeguarding and promoting the welfare of children and young people and expects all employees, volunteers and other third parties to share this commitment. Safer recruitment practice and pre-employment background checks will be undertaken before any appointment is confirmed.

Position Title	Teacher, Drama	Reference: JAN2023ES
Function/Department	Elementary School – Drama	Location: Stamford
Manager Name & Title	Divisional Principal & HoD	
Position Type	Fixed Term	
Position Status	Full Time	

Position Objective

The role of the Elementary Drama Teacher is essentially to build and maintain a successful Drama program within the school by providing an educational atmosphere conducive to learning and developing through the process of inquiry and in conjunction with the International Baccalaureate PYP program. The drama teacher needs to have knowledge and experience in a variety of drama techniques, approaches and concepts and is comfortable teaching a variety of elementary school ages. The drama teacher will be expected to be actively involved in school productions, which will require some after school and weekend rehearsals.

Responsibilities

The job holder's responsibility for promoting and safeguarding the welfare of children and young person's for whom they are responsible, or with whom they come into contact will be to adhered to and ensure compliance with the relevant Cognita Safeguarding; Child Protection Policy and Procedures at all times. If in the course of carrying out the duties of the role, the job holder identifies any instance that a child is suffering or likely to suffer significant harm either at school or at home, they must report any concerns to the School's Designated Safeguarding Lead or to the Head or indeed to the Cognita Regional Safeguarding Manager so that a referral can be made accordingly to the relevant third party services.

Teaching:

- To teach lower elementary or upper elementary drama classes as required
- To work with all students who are part of our inclusive enrolment policy, including our multilingual students and those on a learning accommodation plan.
- To demonstrate through collaboration, planning, and teaching, the IB and PYP framework of concepts within contexts, and inquiry-based learning that is balanced with specific skills of 'how to learn', leading learning towards the IB vision and the aims of individual subject areas
- To use and refer to the Massachusetts arts standards in the curriculum and in teaching and learning
- To work and collaborate with grade teachers to enrich curriculum and student learning
- To differentiate and target learning to students' needs and aptitude levels
- To be culturally and linguistically responsive and proactive

Relationships:

- To develop trusting and effective relationships with the all the students in the classes and their parents
- To establish supportive, collaborative, and positive working relationships with all other members of staff



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- To become a positive presence across the whole school and a representative of it within its wider community

Educational Role:

- To develop and execute the preparation, planning and delivery of child-centered learning activities
- To build pedagogical practices around understanding the EAL learner, the importance of differentiation, and the essential aspects of peer observation and feedback
- To establish effective home/school communication
- To participate fully in appropriate training in the various programs and initiatives at Stamford
- To demonstrate a willingness to analyze data that informs teaching and learning
- To develop a practice that accommodates a range of ability levels and learning styles
- To work in a collegial and professional manner with peers that demonstrates respect, being prepared and on time, and adhering to the school wide meeting norms and team essential agreements

Extended Professional Role:

- To understand and implement the expectations and policies established by Cognita and Stamford.
- To participate in professional duties as necessary outside of the scope of the school day (E.G. Field Studies trips, professional development on weekends as needed, and after school meetings as required)
- To supervise duties at break/lunch and/or other unstructured times
- To lead/coach an after school CCA (co-curricular activity) from 3:45-4:30 pm once a week
- To abide by the child safeguarding expectations of the school
- To assist in internal sub coverage according to department needs
- To provide any other reasonable duties delegated by the School Management Team

Position Requirements

- At least 2 years of experience in working with children as a drama teacher with relevant qualifications
- PYP/IB experience preferred
- Curriculum development knowledge is required
- Experience of directing and organizing school theater performances
- Possess highly developed interpersonal and teamwork skill
- Excellent verbal and written English skills
- Good references on request
- Proficiency in using school databases, communications platforms, and educational technology

Qualifications

- Minimum Bachelor's degree in Education or equivalent is required
- Professional current teacher licensure or certification is preferred
- Master's degree in relevant field preferred

Contacts

- Other Stamford Teaching and Non-Teaching Staff
- Parents and Students
- PTA



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Working Conditions

- Working hours 8am to 4:30pm, Monday to Friday, (until 5:00 pm on Wednesdays), plus occasional staff meetings and trainings
- Attend Field Studies which will require overnight stays.
- School holidays are paid and free except staff days and training days (please refer to the website to see the school calendar with school holiday dates)

Terms of Employment

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| • Medical Benefits: | Medical insurance provided where applicable |
| • Sick Leave/Hosp: | 60 days hospitalization leave including 14 days sick leave |
| • Probation Period: | 3 months from date of commencement |
| • Referee request: | Required |
| • Background Check: | Required |