



Stamford American
INTERNATIONAL SCHOOL

JOB DESCRIPTION

Cognita Schools are committed to safeguarding and promoting the welfare of children and young people and expects all staff, volunteers and other third parties to share this commitment. Safer recruitment practice and pre-employment background checks will be undertaken before any appointment is confirmed.

Position Title	School Psychologist	Reference: NOV2022SSD
Function/Department	Student Support Services	Location: Stamford WL Campus
Manager Name & Title	Director of Student Support Services	
Position Type	Fixed Term	
Position Status	Full Time	

Position Objective

The Student Support Department (SSD) is seeking a PK-12 School Psychologist to serve as an integral part of student support teams comprised of administrators, school counselors, academic/early interventionists, related service professionals, classroom teachers, parents and students. As a systems thinker, the School Psychologist will play an active role in the implementation of Multi-Tiered Systems of Support (MTSS) to promote academic learning outcomes, social-emotional and behavioral wellbeing, as well as foundational skill development using strong assessment practices, effective teaching strategies, and supportive learning environments.

Responsibilities

The job holder’s responsibility for promoting and safeguarding the welfare of children and young person’s for whom they are responsible, or with whom they come into contact will be to adhered to and ensure compliance with the relevant Cognita Safeguarding; Child Protection Policy and Procedures at all times. If in the course of carrying out the duties of the role, the job holder identifies any instance that a child is suffering or likely to suffer significant harm either at school or at home, they must report any concerns to the School’s Designated Safeguarding Lead or to the Head or indeed to the Cognita Regional Safeguarding Manager so that a referral can be made accordingly to the relevant third party services.

Supports School-wide Implementation of Multi-Tiered Systems of Support (MTSS)

- Provides consultation to divisional support teams for students referred for additional supports
- Provides feedback related to assessment and instructional decisions to support Multi-Tiered Systems of Support (MTSS) /Response to Intervention (RtI) logic
- Delivers professional development to SSD team members in order to build capacity in: a) intervention effectiveness, b) use of progress monitoring measures; and, c) facilitating difficult conversations with all stakeholders
- Leads in the development of staff on topics related to behavior interventions and planning; coaches and provides feedback to Behavior Intervention Specialists; supports with finding resources and modeling strategies for behavioral needs

Advise on Assessment Decisions and Conducts Evaluations within a Multi-tiered System of Support (MTSS)

- In conjunction and coordination with the Divisional Intensive Support Teams, provides psychological assessments for students who have a) failed to respond to intervention, b) are being served within the Intensive Support Program; and c) who are suspected of having a disabling condition that interferes with their school success



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- Provides ongoing consultation and 3-year re-evaluations as needed to students supported by the Intensive Support Program
- Participates in team and parent meetings to discuss results of individualized assessments and support plans

Serves as the School-wide Specialist for Psychological Services

- As a registered and trained psychologist, serves as the resident expert on interpreting psychological evaluations, advising on evaluations that may be required and/or encouraged on behalf of the school
- Acts as a SAIS liaison to mental health and psychological service providers in Singapore
- Liaises with Safeguarding Manager, School Counselors and ISTs at each divisional school level to provide crisis intervention services and support to students at risk of self-harm and/or the development of mental health issues
- Maintains a list of community mental health resources, works to develop relationships with external providers, and shares information with relevant members of the school community

Develops and Maintains Assessment Materials and Procedures for Formal Evaluation

- Advises on orders related to the purchase of school psychological testing materials
- Maintains test equipment in a clean and secure location
- Assists Director in the refinement of formal evaluation testing procedures for SAIS

Other Duties:

- Serves as a member of the school-wide safeguarding team, accreditation teams, and external school visits
- Supports the development of the Student Support Department Handbook and other related documents
- Other duties as assigned by the Director of Student Support Services

Position Requirements

- Exceptional interpersonal communication, professional collaboration and consultation skills
- Must demonstrate flexibility, strong work habits, and a positive attitude
- Strong organizational skills and excellent command of the English language
- Proficiency in using computers and other forms of technology
- Strong references and attendance record
- Demonstrates the Stamford Values – Courage, Ingenuity, Compassion, Integrity

Qualifications



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Required:

- Graduate degree in School Psychology from an accredited university which promotes the use of RtI/MTSS
- Current U.S. license as a registered School Psychologist and 3–5 years of related experience
- Minimum 3-5 years of experience working with children who have identified behavioral and/or learning difficulties
- Strong background knowledge and expertise in the RtI Model as well as school-wide implementation experience

Preferred:

- Current Special Education Teaching License (and/or certification in related professional area)
- Certified in Crisis Prevention Institute (CPI) and/or other crisis, de-escalation procedures
- Knowledge and/or experience providing leadership direction or consultation on RtI Model implementation

Contacts

- Other Stamford Teaching and Non-Teaching Staff
- Parents and Students
- PTA

Working Conditions

- School Environment
- Working hours 8am to 4:30pm, Monday to Friday, plus occasional staff meetings and trainings
- School holidays are paid and free except staff days and training days (please refer to the website to see the school calendar with school holiday dates)

Terms of Employment

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| • Working Hours | 8:00 am – 5:00 pm, Monday to Friday |
| • Annual Leave | 21 working days |
| • Medical Benefits | Medical insurance provided where applicable |
| • Sick Leave/Hosp | 14 days sick leave and 60 days hospitalization leave (including sick leave) |
| • Probation Period | 3 months from date of commencement |
| • Referee request | Required |
| • Background Check | Required |