



JOB DESCRIPTION

Cognita Schools are committed to safeguarding and promoting the welfare of children and young people and expects all staff, volunteers and other third parties to share this commitment. Safer recruitment practice and pre-employment background checks will be undertaken before any appointment is confirmed.

Position Title	Middle School Drama Teacher	Reference:
Function/Department	School –Drama	Location: Stamford, Singapore
Manager Name & Title	School Principal & HoD	
Position Type	Fixed Term	
Position Status	Full Time	

Position Objective

The role of the Middle School Drama Teacher is essentially to build and maintain a successful Drama program within the school by providing an educational atmosphere conducive to learning and developing through the process of inquiry and in conjunction with the International Baccalaureate MYP program. The drama teacher needs to have knowledge and experience in a variety of drama techniques and approaches including devising, script work and journaling. The drama teacher will also be expected to be actively involved in school productions, which will require some after school and occasional weekend rehearsals.

Responsibilities

The job holder's responsibility for promoting and safeguarding the welfare of children and young person's for whom s/he is responsible, or with whom s/he comes into contact will be to adhered to and ensure compliance with the relevant Cognita Safeguarding; Child Protection Policy and Procedures at all times. If in the course of carrying out the duties of the role, the job holder identifies any instance that a child is suffering or likely to suffer significant harm either at school or at home, s/he must report any concerns to the School's Designated Safeguarding Lead or to the Head or indeed to the Cognita Regional Safeguarding Manager so that a referral can be made accordingly to the relevant third party services.

Teaching:

- To teach Middle School Drama classes as required
- To possibly teach contained EAL class (within the drama subject area)
- To possibly work with students who are on a learning accommodation plan and/or require an additional support teacher in class
- To work with EAL mainstream students
- To demonstrate through collaboration, planning, and teaching, the IB and MYP framework of concepts within contexts, and inquiry-based learning that is balanced with specific skills of 'how to learn', leading learning towards the IB vision and the aims of individual subject areas
- To use and refer to the Washington Arts Standards in the curriculum and in teaching and learning
- To work and collaborate with grade teachers to enrich curriculum and student learning
- To differentiate and target learning to students' needs and aptitude levels
- To be culturally and linguistically responsive and proactive

Relationships:

- To develop trusting and effective relationships with the all the students in the classes and their parents
- To establish supportive, collaborative, and positive working relationships with all other members of staff
- To become a positive presence across the whole school and a representative of it within its wider community

Educational role:

- To develop and execute the preparation, planning and delivery of student-centered learning activities



JOB DESCRIPTION

- To build pedagogical practices around understanding the EAL learner, the importance of differentiation, and the essential aspects of peer observation and feedback
- To establish effective home/school communication
- To participate fully in appropriate training in the various programs and initiatives at Stamford
- To demonstrate a willingness to analyze data such as MAP scores that inform teaching and learning
- To develop a practice that accommodates a range of ability levels and learning styles
- To work in a collegial and professional manner with peers demonstrating respect, being prepared and on time, and adhering to the school wide meeting norms and team essential agreements

Extended professional role:

- To understand and implement the expectations and policies established by Cognita and Stamford.
- To participate in professional duties as necessary outside of the scope of the school day (E.G. Field Studies trips, professional development on weekends as needed, and after school meetings as required)
- To participate in afterschool rehearsals and occasional weekends as required for secondary school productions
- To supervise duties at break/lunch and/or other unstructured times
- To abide by the child safeguarding expectations of the school
- To assist in internal sub coverage according to department needs
- To provide any other reasonable duties delegated by the School Management Team
-

Position Requirements

- At least 2 years experience in working with children as a drama teacher with relevant qualifications
- MYP/IB experience preferred
- Curriculum development knowledge is required
- Experience of directing and organizing school theatre performances
- Possess highly developed interpersonal and teamwork skill
- Excellent verbal and written English skills
- Good references on request
- Proficiency in using school databases, communications platforms, and educational technology

Qualifications

- Minimum Bachelor's degree in Education or Theatre equivalent is required
- Professional current teacher licensure or certification is preferred
- Master's degree in relevant field preferred

Contacts

- Other Stamford Teaching and Non-Teaching Staff
- Parents and Students
- PTA

Working Conditions

- Working hours 8am to 4:30pm, Monday to Friday, (until 5:pm on Wednesdays to accommodate the whole staff meetings), plus occasional staff meetings and trainings
- Extended working hours during rehearsal and production weeks
- School holidays are paid and free except staff days and training days (please refer to the website to see the school calendar with school holiday dates)

Terms of Employment

- Medical Benefits: Medical insurance provided where applicable
- Sick Leave/Hospital Leave: 60 days hospitalization leave including 14 days sick leave



JOB DESCRIPTION

- | | |
|---------------------|------------------------------------|
| • Probation Period: | 3 months from date of commencement |
| • Pre-medical exam: | Required |
| • Referee request: | Required |
| • Background Check: | Required |