



**Stamford American**  
INTERNATIONAL SCHOOL  
**JOB DESCRIPTION**

**Cognita Schools are committed to safeguarding and promoting the welfare of children and young people and expects all staff, volunteers and other third parties to share this commitment. Safer recruitment practice and pre-employment background checks will be undertaken before any appointment is confirmed**

Position Title	Digital Learning Coach	Reference: AUG2023COMMS
Function/Department	Digital Learning	Location: SAIS Woodleigh
Manager Name & Title	Director of Digital Learning	
Position Type	Permanent	
Position Status	Full Time	

#### **Position Objective**

At Stamford, we seek to redesign learning in a digital world to inspire, create, and personalize. We believe in empowering learners with the tools, skills, habits, and mindset to thrive in a complex world. We are looking for an open-minded, forward thinking innovator who is willing to take risks, try new things, push boundaries and create opportunities for learning.

#### **Responsibilities**

**The job holder's responsibility for promoting and safeguarding the welfare of children and young person's for whom they are responsible, or with whom they come into contact will be to adhered to and ensure compliance with the relevant Cognita Safeguarding; Child Protection Policy and Procedures at all times. If in the course of carrying out the duties of the role, the job holder identifies any instance that a child is suffering or likely to suffer significant harm either at school or at home, they must report any concerns to the School's Designated Safeguarding Lead or to the Head or indeed to the Cognita Regional Safeguarding Manager so that a referral can be made accordingly to the relevant third party services.**

- **Change Agent** - to inspire educators, students, parents and leaders to use technology to create inclusive, equitable and transformative learning.
- **Connected Learner** - to model lifelong learning by constantly growing and improving their coaching practice.
- **Collaborator** - to establish productive relationships and coaching cycles with educators to improve instructional practice and learning outcomes.
- **Learning Designer** - to co-plan and co-design inclusive learning experiences and environments to meet the needs and interests of all students.
- **Professional Learning Facilitator** - to plan, provide and evaluate the impact of professional learning for educators and leaders to use technology to advance teaching and learning.
- **Data-Driven Decision-Maker** - to model and support educators in the use of qualitative and quantitative data to inform instruction and professional learning.
- **Digital Citizen Advocate** - to model digital citizenship and support educators and students in recognizing the responsibilities and opportunities inherent in living in a digital world.

#### **Position Requirements**

- At least 3 years of classroom teaching experience with relevant teaching qualifications
- Strong understanding of learning and child development



## Stamford American INTERNATIONAL SCHOOL

### JOB DESCRIPTION

- Experience designing inclusive learning experiences and promoting student agency
- Experience with Apple products essential (1:1 iPad KG2 - Grade 5, 1:1 Macbook Air Grade 6-12)
- Strong understanding of ISTE Standards, IB Program and AERO Standards preferred
- Google Educator Certification (Level 1 and 2)
- Common Sense Educator Certification
- Organization and time management skills
- Passionate, positive, energetic, loves to learn
- Experience presenting to peers and large audiences preferred
- Possess highly developed interpersonal and teamwork skills
- Excellent verbal and written English skills
- Strong references on request
- International teaching experience preferred
- Demonstrates the Stamford Values – Integrity, Courage, Ingenuity and Compassion

#### Qualifications

- Bachelor's degree in education, technology, or related field
- Relevant Teaching Certification
- Master's degree in Education preferred

#### Contacts

- Other Stamford teaching and Non-Teaching Staff
- Students, Staff, Parents and Vendors
- PTA

#### Working Conditions

- School Environment
- Working hours 8am to 4:30pm, Monday to Friday, plus occasional staff meetings and trainings
- School holidays are paid and free except staff days and training days (please refer to the website to see the school calendar with school holiday dates)

#### Terms of Employment

- Medical Benefits: Medical insurance provided where applicable
- Sick Leave/Hosp: 14 days sick leave and 60 days hospitalization leave including sick leave
- Probation Period: 3 months from date of commencement
- Referee request: Required
- Background Check: Required

**SAIS is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Pre-employment background checks are mandatory and appointments are strictly subject to confirmation that all reference and background checks are completed to the satisfaction of Cognita, SAIS' holding organization.**

**We are an equal opportunity employer and disallow discrimination of age, ethnic origin, nationality, gender, religion, sexual orientation, family status, pregnancy, marital status, medical or mental health history, physical characteristics or disability. We welcome applications from all qualified candidates.**

**We regret that only shortlisted candidates will be notified.**



**Stamford American**  
INTERNATIONAL SCHOOL  
**JOB DESCRIPTION**