

Enrollment Letter from Applicant's Current School

This Letter is required when a current semester report card cannot be provided (usually due to the school's reporting timelines).

Letter Template:

To Whom It May Concern,

This is to confirm that <u>FULL NAME OF STUDENT AS IN PASSPORT</u> is an enrolled student at <u>FULL SCHOOL NAME AND ADDRESS</u> from <u>DATE OF ENROLLMENT</u> to <u>PRESENT DATE</u>.

The student is currently actively attending the following school courses: List full name of courses (include DP/MYP/AP/BTEC Codes)

The student is also current enrolled to take the following formal examinations: List full name of course examination details (including MYP/IGCSE/OLevel, etc)

Name: Position: Signature:		 Date:
	(with school stamp)	

Alternative Document to be Accepted:

If it is easier for the family/school, they may also submit a copy of the student's current *Timetable* or *Transcript Tracker*, signed, dated and school stamped.



