



**Letter of Guarantee**

**To: Admissions Office  
Stamford American International School Pte Ltd  
1 Woodleigh Lane (off Upper Serangoon Road)  
Singapore 357684**

This is to certify that \_\_\_\_\_ is employed with  
*employee name*

\_\_\_\_\_  
*company name*

Our company will be responsible for the tuition and school fee payments for the following child / children at Stamford American International School as shown on the following page.

Please address all invoices to:

\_\_\_\_\_  
*company name as you would like it to appear on the invoice*

\_\_\_\_\_ *street address* \_\_\_\_\_ *unit number*

\_\_\_\_\_ *building name* Singapore: \_\_\_\_\_ *postal code*

**Company Contact 1**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Company Contact 2**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_





**Stamford American**  
INTERNATIONAL SCHOOL

We understand that all fees must be paid in full by the established deadlines in order for the child/children to commence classes.

\_\_\_\_\_  
*Company contact signature*

\_\_\_\_\_  
*date*

\_\_\_\_\_  
*name in print / designation / company stamp*

**Note to parents:** If your company will be responsible for tuition and school fee payments, please give this Letter of Guarantee to your employer to complete and return to Stamford. **Please see and complete the reverse of this for**

**COGNITA**

Stamford American International School Pte Ltd • Woodleigh Campus 1 Woodleigh Lane S (357684) • Early Learning Village 3 Chuan Lane S (554350)

Tel: +65 6653 7907 • [www.sais.edu.sg](http://www.sais.edu.sg)

CPE Registration Number: 200823594D Period of Registration: August 10, 2018 to August 9, 2022



The company undertakes to pay the following tuition and other school fees of the student/s mentioned below. (Please check the appropriate boxes below):

Student Name			
Tuition/Other School Fees	Family	Employer	Other (please indicate)
Application Fee <sup>1</sup>			
Facility Fee <sup>1</sup>			
Enrolment Fee			
Tuition Fee			
Technology Fee <sup>2</sup>			
English as Additional Language Fee (EAL) <sup>3</sup>			
Learning Support Services Fee			
Academic Field Studies <sup>4</sup>			
Examination Fee			

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Enrolment Fee			
Facility Fee <sup>1</sup>			
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Technology Fee <sup>2</sup>			
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English as Additional Language Fee (EAL) <sup>3</sup>			
Learning Support Services Fee			
Academic Field Studies <sup>4</sup>			
Examination Fee			

**Notes:**

1 Application Fee and Facility Fee are mandatory, one-time, non-refundable payments for 1<sup>st</sup> time applicants.

2 Technology Fee is mandatory for students in Kindergarten 2 and above.

3 EAL Fee is mandatory for students who are assessed to require EAL by the school. 4 Academic Field Studies is mandatory.

**COGNITA**