

## JOB DESCRIPTION

**Cognita Schools are committed to safeguarding and promoting the welfare of children and young people and expects all staff, volunteers and other third parties to share this commitment. Safer recruitment practice and pre-employment background checks will be undertaken before any appointment is confirmed**

|                      |                            |                    |
|----------------------|----------------------------|--------------------|
| Position Title       | Physical Education Teacher | Reference: 161201  |
| Function/Department  | Physical Education         | Location: Stamford |
| Manager Name & Title | Athletics Director         |                    |
| Position Type        | Fixed Term                 |                    |
| Position Status      | Full Time                  |                    |

### Position Objective

The role of the PE Teacher is essentially to build and maintain a successful Physical Education program within the school by providing an educational atmosphere conducive to learning and developing through the process of inquiry and in conjunction with the International Baccalaureate PYP and MYP programs.

### Responsibilities

The job holder's responsibility for promoting and safeguarding the welfare of children and young person's for whom s/he is responsible, or with whom s/he comes into contact will be to adhere to and ensure compliance with the relevant Cognita Safeguarding: Child Protection Policy and Procedures at all times. If in the course of carrying out the duties of the role, the job holder identifies any instance that a child is suffering or likely to suffer significant harm either at school or at home, s/he must report any concerns to the School's Child Protection Officer/Designated Safeguarding Lead or to the Head of indeed to the Regional CEP so that a referral can be made accordingly to the relevant third part services.

#### Relationships:

- Developing trusting and effective relationships with the all the children in the class and their parents
- Establishing supportive and positive working relationships with all other members of staff
- Becoming a presence across the whole school and a representative of it within its wider community

#### Educational Role:

- Developing and executing the preparation, planning and delivery of physical education and sports activities for students in the class
- Using a range and balance of teaching strategies
- Grouping strategies using a variety of different learning situations, including whole class, small group, partner work and individual work
- Building on student capabilities and differentiating to meet student needs
- Ensuring that the teaching environment is well managed and appropriately resourced
- Planning to ensure that 'students achieve more than they think they can' by collecting and using information on student performance
- Planning which emphasizes connections among curriculum areas and explicitly focuses on trans-disciplinary skills and the essential elements of the IB program
- Planning in a collegial and professional manner with peers, showing respect, being prepared and on time, and adhering to the school wide meeting norms and team's essential agreements at all times
- Involving students, parents and colleagues in the assessment process on a regular basis and as appropriate
- Involving students in shared reflection during, and at the end of, each unit, on a consistent basis
- Evaluating the program collaboratively with teaching partners, and parents and students as appropriate, using agreed flexible systems

#### Extended Professional Role:

- Contributing to the sports program and co-curricular activities program through relevant coaching expertise.
- Contributing towards the whole-school team spirit by taking every opportunity to promote the philosophy and policies of the Stamford American International School
- Taking responsibility for the class during times of emergency

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- Supervising the children at break/lunch and other unstructured times
- Ensuring that the children are safe and secure at all times
- Communicating regularly and positively with parents via timely meetings, class webs, reports and conferences

**Parents:**

- Coordinating parent meetings where appropriate to review a students' progress
- Coordinating efforts of parents to assist with class PE related duties or on sports trips

**General:**

- Teaching any classes as deemed necessary
- To provide any other reasonable duties delegated by the School Management

### Position Requirements

- At least 3 years of experience in working with children as a Physical Education teacher with relevant qualifications
- Curriculum development knowledge is required
- Possess highly developed interpersonal and teamwork skill.
- Excellent verbal and written English skills
- Good references on request
- Proficient in using computers

### Qualifications

- Minimum Bachelor's degree in Education or equivalent is required
- Master's degree in Education preferred

### Contacts

- Other Stamford Teaching and Non-Teaching Staff
- Parents and Students
- PTA

### Working Conditions

- School Environment
- Working hours 8am to 4:30pm, Monday to Friday, plus occasional staff meetings and trainings
- School holidays are paid and free except staff days and training days (please refer to the website to see the school calendar with school holiday dates)

### Terms of Employment

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|---------------------|--|
| • Medical Benefits: | Medical insurance provided where applicable          |
| • Sick Leave/Hosp:  | 14 days sick leave and 60 days hospitalization leave |
| • Probation Period: | 3 months from date of commencement                   |
| • Pre-medical exam: | Required   |
| • Referee request:  | Required   |
| • Background Check: | Required   |